

STANDARD TERMS & CONDITIONS	INVITATION TO BID	
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<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: NA NA NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:</p> <ul style="list-style-type: none"> A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND; B. BID FILLED OUT IN PENCIL; AND C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS. <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>		

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<p>21. NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS. UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION. THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW. ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION. ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY. CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY. IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 		

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1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT:
 OFFICE OF STATE PURCHASING
 P O BOX 94095
 BATON ROUGE LA 70804-9095

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

OFFICE OF STATE PURCHASING
 CLAIBORNE BUILDING, SUITE 2-160
 1201 NORTH THIRD STREET
 BATON ROUGE, LA 70802

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.

2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.

3 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____

SPECIFY LINE NUMBER (S) : _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

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(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

- 4 VENDOR SHOULD INSPECT JOB SITE TO VERIFY MEASUREMENTS AND SUPPLIES NEEDED PRIOR TO BIDDING. IF VENDOR FINDS CONDITIONS THAT DISAGREE WITH THE PHYSICAL LAYOUT AS DESCRIBED IN THIS BID OR OTHER FEATURES OF THE SPECIFICATIONS THAT APPEAR TO BE IN ERROR, VENDOR SHALL NOTIFY AGENCY REPRESENTATIVE AT TIME OF JOBSITE VISIT. FAILURE TO DO SO WILL BE INTERPRETED THAT BID IS AS SPECIFIED.

CAROLYN SCHEXNAYDER @ 225-342-6583 OR
VENDOR MAY CONTACT LISA HAWKINS AT 225-655-4411 EXT. 2019 TO SCHEDULE A JOB SITE INSPECTION.

***** A JOBSITE INSPECTION IS HIGHLY RECOMMENDED *****
VENDOR AND AGENCY REPRESENTATIVE MUST SIGN BELOW CERTIFYING THAT THE VENDOR HAS VISITED THE JOB SITE AND IS FAMILIAR WITH ALL CONDITIONS SURROUNDING FULFILLMENT OF THE SPECIFICATIONS FOR THE PROJECT. FAILURE TO SUBMIT THIS CERTIFICATION MAY CAUSE THE BID TO BE DISQUALIFIED.

VENDOR: _____ COMPANY NAME: _____

AGENCY REPRESENTATIVE: _____

DATE OF JOB SITE INSPECTION: _____

- 5 VENDOR SECURITY CLEARANCE PROCESS: SUCCESSFUL VENDOR MAY BE REQUIRED TO RECEIVE SECURITY CLEARANCE FOR ALL VENDOR PERSONNEL WORKING ON THE PRISON COMPOUND. SUCCESSFUL VENDOR MUST FURNISH THE FULL NAME, DRIVER'S LICENSE NUMBER, SOCIAL SECURITY NUMBER, DATE OF BIRTH, RACE AND SEX OF EACH EMPLOYEE WHO WILL BE WORKING IN THE COMPOUND. THIS INFORMATION MUST BE FURNISHED IN WRITING TO THE ADMINISTRATIVE DIRECTOR PRIOR TO COMMENCING WORK ON THE AWARDED PROJECT. A CRIMINAL HISTORY CHECK WILL BE CONDUCTED ON EACH EMPLOYEE, AND UPON APPROVAL, ID CARDS WILL BE ISSUED TO EACH EMPLOYEE. NO VENDOR PERSONNEL WILL BE ALLOWED TO WORK ON THE PRISON COMPOUND UNTIL THE ABOVE CLEARANCE APPROVAL PROCESS IS COMPLETED.

- 6 AWARD TO BE MADE ON AN ALL-OR-NONE BASIS.

- 7 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.

CONTRACTOR'S LIABILITY INSURANCE:

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PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.

INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:

COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000.

LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.

- 8 ITEMS FURNISHED MUST BE DELIVERED TO THE AGENCY, UNCRATED, SET IN PLACE, INSTALLED, AND ALL DEBRIS REMOVED BY SUCCESSFUL VENDOR.*

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00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO: LOUISIANA STATE PENITENTIARY LSP - 915 WAREHOUSE GENERAL DELIVERY ANGOLA , LA 70712</p> <p>TO AVOID DELAYS IN PAYMENT, THE ORIGINAL INVOICE MUST BE MAILED TO THE "BILL TO" ADDRESS ABOVE.</p> <p>COMMODITY CODE: 420-48-000000</p> <p>TO ESTABLISH A CONTRACT TO FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND SUPPLIES NECESSARY TO INSTALL STATIONARY SHELVING SYSTEMS AT THREE (3) DIFFERENT LOCATIONS WITHIN THE LOUISIANA STATE PENITENTIARY LOCATED IN ANGOLA, LA.</p> <p>BIDDER SHALL DETERMINE AND SUPPLY ALL COMPONENTS AND HARDWARE PLUS ANY AND ALL PARTS REQUIRED FOR A COMPLETE, FUNCTIONAL, STABLE INSTALLATION SUITABLE FOR INTENDED USE WHETHER SPECIFICALLY NOTED OR NOT.</p> <p>DAMAGE TO WALLS, WOODWORK, CEILING MATERIAL, CARPET, ETC., SHALL BE THE RESPONSIBILITY OF THE SUCCESSFUL BIDDER.</p> <p>ALL WORK SHALL BE COORDINATED WITH MR. RONALD JETT, THE ADMINISTRATIVE DIRECTOR OF THE INSTITUTION, AT (225) 655-2043 TO INSURE THE LEAST AMOUNT OF DISTURBANCE TO NORMAL WORK FLOW WITHIN THE AREA.</p> <p>SUCCESSFUL BIDDER SHALL SEE TO IT THAT ALL COMPONENTS AND SURFACES ARE LEFT IN GOOD ORDER, CLEAN AND PROPERLY INSTALLED</p> <p>EACH BIDDER FULLY AQUAINT THEMSELVES WITH CONDITIONS RELATING TO THE FACILITIES, DIFFICULTIES AND RESTRICTIONS ATTENDING THE EXECUTION OF WORK UNDER THIS CONTRACT. INSTALLATION SITE VISIT CERTIFICATE SHALL BE SIGNED BY AUTHORIZED PERSON AND RETURNED WITH BID. NOTE]]] IF A SITE VISIT WAS MADE</p>	1	LOT		

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	<p>FOR THE PREVIOUSLY CANCELLED BID, A SITE VISIT IS NOT REQUIRED FOR THIS BID. A COPY OF THE SIGNED SITE VISIT CERTIFICATE, FROM THE PREVIOUSLY CANCELLED BID, SHALL BE INCLUDED WITH THE BID.</p> <p>AN INSPECTION AND WARRANTY, IN WRITING, THAT THE SYSTEM IS PROPERLY INSTALLED AND READY FOR USE. THEN CONTRACTOR SHALL INSTRUCT DEPARTMENT PERSONNEL IN PROPER OPERATION AND MAINTENANCE OF THE SYSTEM.</p> <p>WARRANTY FOR FIVE (5) YEARS SHALL BE PROVIDED THAT EXPRESSLY WARRANTS THAT THE PRODUCT SHALL BE FREE FROM DEFECTS IN MATERIAL AND WORKMANSHIP FROM DATE OF SUBSTANTIAL COMPLETION.</p> <p>CASE STYLE SHELVING:</p> <p>CT-1: FIVE BASIC PARTS: UPRIGHTS, SHELVES, SHELF SUPPORTS, SHELF REINFORCEMENTS AND DIVIDERS WHICH ARE ASSEMBLED WITHOUT LOOSE HARDWARE, NUTS, BOLTS, SWAY BRACES, GUSSETS, CLAMPS, BRACKETS ADAPTERS, ACCESSORIES, MODIFICATIONS AND SPECIAL TOOLS OF ANY KIND.</p> <p>CT-2: THERE SHOULD BE NO HOLES ON EXPOSED SURFACES, EXCEPT THAT THE SHELVES SHOULD BE PUNCHED FOR DIVIDERS AND TWO HOLES FOR CENTER STOPS.</p> <p>CT-3: SHELVES SHOULD BE ADJUSTABLE ON 1 1/2" CENTERS</p> <p>CT-4: UPRIGHTS SHOULD BE 76 1/4" H, 38 3/4"H, AND 35 3/4" H. SEE LAYOUT DESIGN AND SHELVING ELEVATION FOR APPROPRIATE UPRIGHT HEIGHT.</p> <p>CASE UPRIGHTS:</p> <p>CU-1: UPRIGHTS SHOULD CONSIST OF 18 GAUGE COLD ROLLED STEEL FORMED INTO EITHER A 2" WIDE "T" SHAPE COMMON POST OR A 1" WIDE "L"</p>				

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	<p>SHAPE END POST, WITH KEYHOLE-SHAPED SLOTS ON 1 1/2" CENTERS VERTICALLY ON THE INNER FACE OF THE POSTS.</p> <p>CU-2: THERE SHOULD BE NO HOLES IN THE FACE OF THE POSTS.</p> <p>CU-3: UPRIGHTS SHOULD HAVE TWO 24 GAUGE CLOSURE PANELS BETWEEN THE POSTS AND FLUSH WITH THE OUTER EDGES OF THE UPRIGHTS.</p> <p>CU-4: ALL 24" D UPRIGHTS SHOULD HAVE A STIFFENING CHANNEL FORMED ALONG THE VERTICAL CENTER LINE OF THE CLOSURE PANEL.</p> <p>CU-5: ALL ROW END UPRIGHTS SHOULD BE "L" SHAPE AND ALL INTERMEDIATE (COMMON) UPRIGHTS SHOULD BE "T" SHAPED.</p> <p>SHELF:</p> <p>SH-1: FORMED OF 22 GAUGE COLD ROLLED STEEL WITH 3/4" FLANGES ON ALL SIDES TURNED IN FRONT AND BACK.</p> <p>SH-2: SHELVES ADJUSTABLE ON 1 1/2" CENTERS.</p> <p>SH-3: SHELF SHOULD BE SLOTTED AND PUNCHED TO ACCEPT DIVIDERS AND CENTER STOPS.</p> <p>SH-4: TOP SHELVES SHOULD BE NON-SLOTTED</p> <p>SHELF SUPPORTS:</p> <p>SS-1: FORMED OF 14 GAUGE STEEL FOR ALL 30" W AND 36" W SECTIONS, 11 GAUGE STEEL FOR ALL 42" W AND 48" W SECTIONS AND SHOULD PROVIDE TWO (2) SHELF SUPPORTS PER SHELF. EXCLUDING TOP SHELF.</p> <p>DIVIDERS:</p> <p>SD-1: FORMED OF A MINIMUM OF 20 GAUGE STEEL AND SHOULD FIT EASILY INTO SLOTTED SHELVES, CENTER STOPS AND BACK STOPS.</p>				

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<p>_____</p> <p>_____</p>	<p>SD-2: THERE SHOULD BE ONE (1) DIVIDER PER SHELF OPENING ON ALL 30"W, 36"W, 42"W AND 48"W SECTIONS OF SHELVING.</p> <p>CENTER STOPS:</p> <p>CS-1: SLOTTED CENTER STOPS FORMED OF 18 GAUGE STEEL WITH A FORMED CHANNEL CHANNEL AT TOP AND STIFFENER AT BOTTOM AND SLOTTED TO ACCEPT DIVIDERS. CENTER STOPS TO BE USED ON ALL DOUBLE FACE SHELVING SECTIONS AND ARE TO BE ATTACHED WITH BOLTS AND NUTS. ONE (1) PER DOUBLE FACE SHELF, EXCLUDING TOP SHELF.</p> <p>CS-1: CENTER STOPS SHOULD BE INSTALLED AS PER MANUFACTURER'S SPECIFICATIONS.</p> <p>BACK STOPS:</p> <p>BS-1: SLOTTED BACK STOPS SHOULD BE FORMED OF 18 GAUGE STEEL AND SLOTTED TO ACCEPT DIVIDERS. BACK STOPS SHOULD BE USED ON ALL SINGLE FACE SHELVING SECTIONS. ONE (1) PER SINGLE FACE SHELF, EXCLUDING TOP SHELF.</p> <p>BS-2: BACK STOPS SHOULD BE INSTALLED AS PER MANUFACTURER'S SPECIFICATIONS.</p> <p>FRONT BASE:</p> <p>FB-1: FORMED OF A MINIMUM OF 18 GAUGE STEEL AND PROVIDES A FINISHED APPEARANCE AT THE FLOOR ON STATIC SHELVING.</p> <p>COLOR:</p> <p>C-1: THE COLOR IS TO BE SELECTED BY THE OWNER FROM MANUFACTURER'S STANDARD FINISHES.</p> <p>INSTALLATION:</p>				

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00002	<p>I-1: UNITS ARE TO BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S WRITTEN INSTRUCTIONS.</p> <p>CLEANUP:</p> <p>CU-11: INSTALLATION SHOULD BE LEFT IN BROOM CLEAN CONDITION, COMPLETE AND READY FOR USE BY THE END USER</p> <p>LOCATION #1 - LAW LIBRARY: SIX (6) RANGES OF CASE TYPE SHELVING EACH 21' L CONSISTING OF SEVEN (7) SECTIONS OF SHELVING EACH 36" W X 24" D X 76-1/4" H WITH TWELVE (12) SHELF OPENINGS (6 PER SIDE), FIVE (5) AT 12" H ON CENTER (12-3/4" H CLEAR), TWO (2) 2-1/2" H FRONT BASES AND ONE (1) TOP SHELF. EACH SHELF OPENING SHALL HAVE ONE (1) CENTERSTOP AND TWO (2) ADJUSTABLE STEEL DIVIDERS (1 PER SIDE), EXCLUDING TOP SHELF. ONE (1) SHELF REINFORCEMENT PER 36" W X 24" D SHELF, EXCLUDING TOP SHELF.</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p> <hr/> <p>COMMODITY CODE: 420-48-000000</p> <p>LOCATION II BIBLE COLLEGE LIBRARY</p> <p>CASE TYPE STEEL SHELVING</p> <p>ONE (1) RANGE OF CASE TYPE SHELVING 5'L CONSISTING OF TWO (2) SECTIONS OF SHELVING EACH 30"W X 12"D X 76 1/4" H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>THREE (3) SECTIONS OF CASE TYPE STEEL</p>	1	LOT		

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00003	<p>SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>THREE (3) RANGES OF CASE TYPE STEEL SHELVING EACH 18'L CONSISTING OF SIX (6) SECTIONS OF SHELVING EACH 36"W X 24"D X 76 1/4"H WITH TWELVE (12) SHELF OPENINGS (6 PER SIDE), FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), TWO (2) 2 1/2"H FRONT BASES AND ONE (1) TOP SHELF. EACH SHELF OPENING SHOULD HAVE ONE (1) CENTERSTOP AND TWO (2) ADJUSTABLE STEEL DIVIDERS (1 PER SIDE), EXCLUDING TOP SHELF. ONE (1) SHELF REINFORCEMENT PER 36"W X 24"D SHELF, EXCLUDING TOP SHELF.</p> <p>SIX (6) RANGES OF CASE TYPE STEEL SHELVING EACH 21'L CONSISTING OF SEVEN (7) SECTIONS OF SHELVING EACH 36"W X 24"D X 76 1/4"H WITH TWELVE (12) SHELF OPENINGS (6 PER SIDE), FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) TOP SHELF. EACH SHELF OPENING SHOULD HAVE ONE (1) CENTERSTOP AND TWO (2) ADJUSTABLE STEEL DIVIDERS (1 PER SIDE), EXCLUDING TOP SHELF. ONE (1) SHELF REINFORCEMENT PER 36"W X 24"D SHELF, EXCLUDING TOP SHELF.</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p> <hr/> <p>COMMODITY CODE: 420-48-000000</p> <p>LOCATION III INMATE LIBRARY</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 9'L CONSISTING OF THREE (3)</p>	1	LOT		

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	<p>SECTIONS OF SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHALL HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>THREE (3) RANGES OF CASE TYPE STEEL SHELVING EACH 9'L CONSISTING OF THREE (3) SECTIONS OF SHELVING EACH 36"W X 12"D X 50 3/4"H WITH FOUR (4) SHELF OPENINGS 12"H ON CENTER (11 1/4"H CLEAR) ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 6'L CONSISTING OF TWO (2) SECTIONS OF SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>TWO (2) RANGES OF CASE TYPE STEEL SHELVING EACH 6'L CONSISTING OF TWO (2) SECTIONS OF SHELVING EACH 36"W X 24"D X 76 1/4"H WITH TWELVE (12) SHELF OPENINGS (6 PER SIDE), FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), TWO (2) 2 1/2"H FRONT BASES AND ONE (1) TOP SHELF. EACH SHELF OPENING SHOULD HAVE ONE (1) CENTERSTOP AND TWO (2) ADJUSTABLE STEEL DIVIDERS (1 PER SIDE), EXCLUDING TOP SHELF. ONE (1) SHELF REINFORCEMENT PER 36"W X 24"D SHELF, EXCLUDING TOP SHELF.</p> <p>TWO (2) RANGES OF CASE TYPE STEEL SHELVING EACH 9'L CONSISTING OF THREE (3) SECTIONS OF SHELVING EACH 36"W X 12"D X 38 3/4"H WITH THREE (3) SHELF OPENINGS 12"H ON CENTER (11 1/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF EACH SHELF SHOULD HAVE ONE (1) BACKSTOP</p>				

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	<p>AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 15'L CONSISTING OF FIVE (5) SECTIONS OF SHELVING EACH 36"W X 12"D X 38 3/4"H WITH THREE (3) SHELF OPENINGS 12"H ON CENTER (11 1/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 8'L CONSISTING OF TWO (2) SECTIONS OF SHELVING EACH 48"W X 12"D X 35 3/4"H WITH TWO (2) SHELF OPENINGS 16 1/2"H ON CENTER (15 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 7'L CONSISTING OF TWO (2) SECTIONS OF SHELVING EACH 42"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 21'L CONSISTING OF SEVEN (7) SECTIONS OF SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2" H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>TWO (2) RANGES OF CASE TYPE STEEL SHELVING 18'L CONSISTING OF SIX (6) SECTIONS OF SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER</p>				

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	<p>(12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) RANGE OF CASE TYPE STEEL SHELVING 33'L CONSISTING OF ELEVEN (11) SECTIONS OF SHELVING EACH 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>ONE (1) SECTION OF CASE TYPE STEEL SHELVING 36"W X 12"D X 76 1/4"H WITH SIX (6) SHELF OPENINGS, FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR) ONE (1) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF SHOULD HAVE ONE (1) BACKSTOP AND ONE (1) ADJUSTABLE STEEL DIVIDER, EXCLUDING TOP SHELF.</p> <p>THREE (3) RANGES OF CASE TYPE STEEL SHELVING EACH 51'L CONSISTING OF SEVENTEEN (17) SECTIONS OF SHELVING EACH 36"W X 24"D X 76 1/4"H WITH TWELVE (12) SHELF OPENINGS (6 PER SIDE), FIVE (5) @ 12"H ON CENTER (11 1/4"H CLEAR) AND ONE (1) @ 13 1/2"H ON CENTER (12 3/4"H CLEAR), TWO (2) 2 1/2"H FRONT BASE AND ONE (1) TOP SHELF. EACH SHELF OPENING SHOULD HAVE ONE (1) CENTERSTOP AND TWO (2) ADJUSTABLE STEEL DIVIDERS (1 PER SIDE), EXCLUDING TOP SHELF. ONE (1) SHELF REINFORCEMENT PER 36"W X 24"D SHELF, EXCLUDING TOP SHELF.</p> <p>CAPITAL OUTLAY SP #08-402-95B-04,PT 1</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p>				